



**MINISTRY OF YOUTH AFFAIRS, CREATIVE ECONOMY AND SPORTS  
STATE DEPARTMENT FOR SPORTS**

**ADVERTISEMENT**

**CONSTITUTION OF THE AFCON LOCAL ORGANIZING  
COMMITTEE (LOC) - APPOINTMENT OF THE SECRETARIAT**

The Government of Kenya through the Ministry of Youth Affairs, Creative Economy and Sports in collaboration with the Confederation of African Football (CAF) is undertaking preparations to host the African Cup of Nations (AFCON) tournament. In accordance with CAF statutes and regulations, the host Nation(s) is/are required to establish a Local Organizing Committee (LOC) and a fully functional Secretariat to coordinate all tournament related activities.

The Ministry (State Department for Sports) hereby invites qualified and competent candidates to apply for positions within the AFCON LOC Secretariat. The secretariat shall serve as the administrative and operational arm of the LOC, responsible for implementing decisions, coordinating stakeholders, and ensuring compliance with CAF and international tournament standards.

**Requirements**

For appointment, a candidate should:-

- Posses a Bachelor degree, Diploma/Certificate from a recognized institution;
- Experience of three (3) years and above in large- scale event management (preferably international sports events) project management or public sector administration; and
- Demonstrate sports organization competences.

## **Duties and responsibilities**

- Administrative and coordination functions;
- competition and event management;
- infrastructure and facilities oversight;
- Finance and Procurement;
- Marketing, media and Communication;
- Safety, Security and Medical services;
- Stakeholders and Protocol Management; and
- Any other duties as may be assigned.

Interested candidates should submit their application to the Principal Secretary, State Department for Sports, P. O. Box 49849 – 00100 Nairobi or hand delivery, to Talanta Plaza 4<sup>th</sup> floor room 406 not later than 2<sup>nd</sup> April, 2026 at 5.00 pm.

The salary and remuneration is as per the salary and Remuneration Commission guidance.

Only shortlisted candidates will be contacted.

  
**Elijah Mwangi, CBS**  
**PRINCIPAL SECRETARY**